



# 2012 Visiting Professorships

**Eligibility:** Any medical school with an active AQA chapter may host one visiting professorship during each academic year, funded by the national office.

## Requirements for the visit

- The visiting professor shall contribute *one full day* of teaching and interacting with students, residents, and faculty.
- The event shall be titled the “AQA Visiting Professorship” and this title shall be included on posters, announcements, and press releases.
- The President of the AQA chapter must submit a one-page summary of the visit and activities to the national office within 30 days of the visit for auditing purposes.

## Required activities

- Clinical rounds, research discussions, teaching conferences or seminars
- One or more sessions on leadership and/or medical professionalism

## Recommended activities

- Departmental Grand Rounds
- Present a major address to the medical school community or attend and present at the annual AQA nomination banquet.

## Organization and arrangements

The AQA councilor, in consultation with the chapter’s student members and other members of the faculty, will invite the visiting professor. When arrangements are confirmed, the councilor must provide the following information using the online form as listed below:

- Dates of the visit
- Visiting professor’s name and title, affiliation, full address, phone and e-mail address, and assistant’s contact information
- Proposed schedule
- Online form: [http://alphaomegalpha.org/professor\\_visit\\_1.php](http://alphaomegalpha.org/professor_visit_1.php)

## Funds provided by the national office cover

1. Actual coach airfare and/or coach ground transportation
2. Standard hotel room for one or two nights
3. Meals, exclusive of official functions planned and funded by the chapter or school
4. Honorarium of \$1500 paid at time of expense reimbursement. The visiting professor may donate the honorarium to the hosting chapter.

Expense reimbursement requests must be submitted by the visiting professor on the Visiting Professorship Expense form (see [www.alphaomegalpha.org/visiting\\_professors.html](http://www.alphaomegalpha.org/visiting_professors.html) to download). Funds will be paid directly to the professor, the professor’s university/affiliation, and/or to the hosting chapter.