



2023 Alpha Omega Alpha Visiting Professorship

Any medical school with an active ΑΩΑ Chapter may host one visiting professor during each academic year. Travel expenses and a \$1,500 honorarium for approved visits will be funded by ΑΩΑ. Information pertaining to the visit, including a detailed agenda of the visit, should be submitted on the ΑΩΑ website at least six weeks in advance of the visit at to be considered for funding.

Requirements for the visit:

- The visiting professor will provide one full day, or more, of teaching and interacting with students, residents, and faculty.
- The event should be titled the “ΑΩΑ Visiting Professorship” and widely communicated and advertised via posters, announcements, press releases, and other collateral related to the visit.

Required activities of the Visiting Professor:

- Clinical and/or rounds, research discussions, teaching conferences or seminars;
- One or more sessions on leadership and/or medical professionalism;
- Departmental Grand Rounds; and/or
- A major address to the medical school community, or presentation at the annual ΑΩΑ banquet.

Organization and arrangements:

The ΑΩΑ Councilor, in consultation with the Chapter’s student members and other members of the faculty, must select the visiting professor at least six weeks prior to the event. The Councilor will then submit the information for the visit on the ΑΩΑ website including:

- Dates of the visit and detailed agenda, and visiting professor’s contact information;
- Visiting professor’s name, title, affiliation, full address, phone number, E-mail address, and assistant’s contact information; and
- Title of talk/lecture/speech.

Funding provided by ΑΩΑ:

1. Coach airfare and/or standard ground transportation;
2. Standard hotel room for one or two nights;
3. Visiting professor’s meals, exclusive of official functions planned and funded by the Chapter or school;
4. Honorarium of \$1,500. The visiting professor may forgo the honorarium in which case it will be donated to the hosting chapter. If the visiting professor is an ΑΩΑ member, he/she must have active dues status to be eligible to receive the honorarium.

Expenses expected to exceed the above items must be approved at least four weeks prior to the visit by ΑΩΑ.

Expense reimbursement requests must be submitted by the visiting professor on the ΑΩΑ expense form within 60 days of the date of the visit. ΑΩΑ will reimburse the individual or institution that expended the funds, but cannot make direct payments to vendors.

Questions should be directed to Libby Appel at 720-859-4149 or visitingprof@alphaomegaalpha.org.

All ΑΩΑ awards, fellowships, grants, and program submissions must be electronically submitted through the appropriate page on the ΑΩΑ website.